



2025 PRIDE FRANKLIN COUNTY VENDOR PACKET



The Franklin County Coalition for Progress is excited to announce the return of the Pride Franklin County celebration on Sunday, October 12 from 12pm to 5pm at Wilson College in Chambersburg, PA. We invite your business or organization to participate in the sixth annual festival to contribute to the friendly, welcoming, and smoke-free Pride atmosphere.

With your partnership, we will continue to increase the visibility of our LGBTQ+ neighbors and their contributions to the greater community. Your partnership supports opportunities to bring the LGBTQ+ community and straight allies together to celebrate diversity, acceptance and respect in Franklin County.

As a program under the Franklin County Coalition for Progress, a 501(c)3 nonprofit organization, Pride relies on the generous support of corporations, businesses, individual donors, and volunteers.

In this packet, you'll find information about what to expect at Pride Franklin County, frequently asked questions, rules and agreements, fees, approval criteria, and the vendor application.

When you celebrate diversity, inclusion, and LGBTQ+ people through community engagement with Pride, you support the growth and prosperity of our community! We express our sincerest thanks and appreciation of your consideration and engagement.

Chadwick Hare
Pride Franklin County, Co-Chair

AimeeBeth Davis
Pride Franklin County, Co-Chair



Pride Franklin County 2025 will be Sunday, October 12 from 12pm to 5pm at Wilson College. The festival features a variety of family-friendly events, entertainment, quintessential Pride activities, and a mix of local and regional vendors from small and large businesses, restaurants, churches, and nonprofit organizations.

Large Crowds

Pride Franklin County hosts more than 1,000 people from the region. We continue increasing our efforts to manage growth and extend our reach.

FREE Admission

The festival is free and open to the community. Everyone is welcome to attend!

Kids' Activities

A variety of free, fun kids' activities will be set-up for children of all ages to enjoy.

FREE Entertainment

Entertainment will include music, performances, and drag shows throughout the day.

Food Trucks

The best area food vendors will be dishing out their most delectable dishes throughout the day, from sweet treats to savory snacks and everything in between.

Vendors & Swag

Vendors will be spread throughout the festival grounds, promoting their business or organization, passing out swag, and showcasing their Pride to everyone in our community.

Smoke-Free

Pride Franklin County is a smoke-free event; no smoking, vaping, or other tobacco use during the event.



We aim to increase the visibility of our LGBTQ+ neighbors and their contributions to our community. We bring together the LGBTQ+ community and straight allies to celebrate diversity, acceptance, and respect in Franklin County, Pennsylvania.

pridefranklincounty.org | pridefranklincounty@gmail.com

VENDOR FAQs

If you are interested in applying to become a vendor at Pride Franklin County, please take a moment to read through the following frequently asked questions.

When/where is Pride?

Sunday, October 12 from 12pm-5pm at Wilson College, 1015 Philadelphia Ave., Chambersburg, PA 17201. The event is held outdoors, rain or shine.

How will I know if my application is accepted?

Vendor applicants will receive an email confirming receipt of your application after it is submitted. This email does not confirm your participation. **Accepted applicants** will not receive another email until closer to the event (in other words, if you don't hear from us again within one month of applying you are in!). **Rejected applicants** will receive an email from festival planners within one month of submitting your application and to coordinate your returned vendor fee. We rarely reject applicants, but when we do it is usually due to being limited in who we can accept as a vendor (i.e. exclusivity contracts) and/or limiting vendors based on similar products. **The earlier you register, the better chance you have of being approved.**

What is the dress code?

Pride Franklin County is a family-friendly event. With this in mind, please respect public decency. The following are *not* acceptable attire on festival grounds or during the event: Visible underwear or what appears to be underwear, Loin Cloths, G-Strings, BDSM attire or accessories, Speedos. This is by no means an exhaustive list and the Pride Planning Committee will decide the propriety of attire worn at the festival. Committee members reserve the right to

eject any individuals or groups (vendors, patrons or parade participants, etc.) who do not adhere to this policy.

When can I set up?

Festival setup begins at 8am and ends at 11:30am. All vendors, including food trucks, *must* check in by 10:30am. No late arrivals or set-ups will be allowed, and no fees/charges will be refunded to vendors who fail to arrive within the setup window or at all. Vendors will be directed to an area to unload their items, then move their vehicle to the designated parking area before setting up. Vendors may not park anywhere else. Information for the designated parking area will be provided closer to the event. Food trucks will be directed to a pre-specified area to set-up, they cannot park outside this area. Food trucks must provide their own generator.

Where do I park?

All parking information will be emailed to vendors in advance.

What are the guidelines for tents, tables, and chairs?

Vendors are responsible for bringing their own tents, tables, and chairs. Each vendor space is 10x10, so all of your supplies must fit in your space. Pop-up tents are strongly recommended since the event is outdoors, rain or shine. Tents may not be larger than 10x10, in accordance with Borough permit requirements. Make sure your tent is weighted down or staked.

Is there electricity?

No electricity is available.

Do I need a special license for this event?

Food vendors must have a valid licenses to operate within the Borough of Chambersburg. For license information, contact: Jody Mayer, Borough of Chambersburg 717-251-2465 jmayer@chambersburgpa.gov

When is teardown?

Vendors are welcome to begin tearing down their booths during the final Drag Queen Show which will begin approximately 4:15pm - and no sooner. Vendors must teardown their spot before getting their vehicle. **IMPORTANT:** Vendors are NOT allowed to move cars closer to the festival grounds until the festival officially ends at 5pm. At 5pm when the event ends, vendors may bring their vehicles back onto the festival grounds with special attention made for the safety of patrons. **Absolutely no driving on or parking on the grass anywhere is permitted.** Vendors are responsible for the trash or refuse in the immediate vicinity, in their vendor location or associated with their vendor activities. Cardboard boxes must be taken with you or put in proper recycling receptacle. Any vendor not in compliance will be subject to an additional \$50 clean-up fee.

Have a question not answered here? Email the Pride Planning Committee at pridefranklincounty@gmail.com



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APPLICATION CHECKLIST

Before submitting your vendor application, please make sure you complete and include the following application requirements:

- Signed Pride Vendor Rules & Regulations
- Signed Statement of Understanding and Hold Harmless Agreement
- Completed Vendor Application Form
- Food Vendors Only:* A copy of your valid Special Events/Mobile Health License
- Vendor Payment

Vendor applicants may submit the application and pay in one of the following ways:

- 1) Mail check/application to Franklin County Coalition for Progress, PO Box 1, Chambersburg, PA 17201
- 2) Submit the application online and pay via credit card at pridefranklincounty.org/vendors

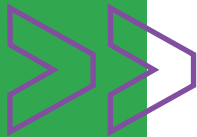
Application Deadline: Wednesday, September 10, 2025.

Important: Payment must be received with your completed application to be considered. Vendor spaces are available on a first come, first served basis. Not all applicants may be accepted based on availability of space or conflicting products/services.



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Vendors agree to the following rules and are responsible for informing participants and/or employees of these rules.

Inclusion:

Pride Franklin County welcomes the participation of all people regardless of age, creed, gender, gender identity, HIV status, national origin, physical or mental development ability, race, religion, or sexual orientation and asks all participating organizations to also engage in non-discriminatory actions. Participants are to show respect for all genders, ages, races, cultures, faiths, and sexual orientations and are to be aware that children will be in attendance at the festival. Participants are asked to demonstrate good taste throughout the event.

Dress Code and Messaging:

Nudity at a public event is against PA law and will not be allowed. All vendors must be compliant with PA obscenity laws. As the organizing committee, we reserve the right to remove anyone from the festival that is not conforming to our reasonable restrictions in their manner of dress. We further reserve the right to prohibit the display of any signs, articles or products that, in our sole opinion, are not in keeping with the desired image, nature, and character of the festival. We have the legal right to control the message of our event and to exclude individuals expressing a contrasting or contradictory message.

Tobacco Usage/Promotion:

Pride Franklin County events are a smoke-free event; no smoking, vaping, or other tobacco use during the event.

Festival Setup/Teardown:

Festival setup begins at 8am and ends at 11:30am. All vendors, including food trucks, MUST check in by 10:30am. Vendors will not be able to check in after 10:30am or setup after 11:30am. Important: No fees or charges will be refunded to vendors who fail to arrive within the setup window or do not appear at the Festival at all (no shows). Vendors will be directed to a location where they can unload their items. Vendors must unload and move their vehicle to the designated parking area before setting up. Vendors may not park anywhere else. Information for the designated parking area will be provided closer to the event. Food trucks will be directed to a pre-specified area to set-up, they cannot park outside this area. Food trucks must provide their own generator.



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Vendors are welcome to begin tearing down their booths during the final Drag Queen Show which will begin approximately 4:15pm - and no sooner. NOTE: Vendors are NOT allowed to move cars closer to the festival grounds until the festival officially ends at 5pm. Teardown will officially begin at 5:00pm, at which time vendors may bring their vehicles back onto the festival grounds at their assigned time. Please note that vehicles will not be permitted onto the grounds until festival organizers deem it safe for patrons. **Absolutely no driving on or parking on the grass anywhere is permitted.** Vendors must teardown their spot before getting their vehicle. Vendors are responsible for the setup, clean up and breakdown of their own area in a timely and orderly manner. Vendors must cooperate with each other and respect the integrity of Wilson College while transporting and removing their wares and equipment. Vendors are responsible for the trash or refuse in the immediate vicinity, in their vendor location or associated with their vendor activities. Cardboard boxes must be taken with you or put in proper recycling receptacle. Any vendor not in compliance will be subject to an additional \$50 clean-up fee. Additionally, vendors who remove and/or damage Pride Festival property (including fencing) without the approval of the Pride Planning Committee will be assessed a \$100 damage fee.

Electricity:

All vendors, including food trucks, are responsible for their own generator if they need electricity.

Food Vendors:

Food vendors are required to provide two copies of their Special Events/Mobile Health License for the Borough of Chambersburg. Please contact Jody Mayer at the Borough to pursue the correct license: jmayer@chambersburgpa.gov, 717-251-2465. Any applications received without this license will be rejected. All food vendors must comply with all health regulations, including being fully clothed at all times. Any vendor not complying with these items will forfeit vendor fees and will be asked to leave the festival. Food vendors will not have access to water or electricity and will need to bring their own generator. Food vendors will be confined to their truck. There will not be room for any set up outside the truck.

Vendor Cancellation Policy:

Advanced notification of vendor cancellations are considered for reimbursement on a case-by-case basis. No fees or charges will be refunded to vendors who fail to arrive prior to the festival setup deadline or do not appear at the Festival at all (no shows).

Festival Cancellation/Early Closure Policy:

Pride Franklin County reserves the right to cancel an event due to low enrollment or other circumstances which would make the event non-viable. If Pride Franklin County cancels an event, registrants will be offered a full refund. Should circumstances arise that result in the postponement of an event, registrants will have the option to either receive a full refund or transfer registration to the same event at the new or future date. No refunds will be made available in the case of an early closure of the event due to inclement weather and/or emergency.

Other:

Events like this tend to draw protesters, please refrain from any interaction with all protesters before, during, and after the event. As it is impossible to anticipate every situation that may arise, any conduct that violates statutes of the Commonwealth of Pennsylvania or the Borough of Chambersburg will not be tolerated. Any company, organization, or individual violating these statutes will not be allowed to participate in the Pride Festival.

Signature:

I understand and agree to abide by the rules and regulations as outlined in this document and understand that the Pride Planning Committee reserves the right to deny event entry and/or eject any individuals or groups (vendors, patrons or parade participants, etc.) who do not adhere to this policy.

Business _____

Printed Name _____ Title _____

Signature _____ Date _____

Vendor must sign this agreement or the application will be rejected.



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STATEMENT OF UNDERSTANDING



Statement of Understanding and Hold Harmless Agreement

I fully understand and agree to abide by the rules and regulations of PRIDE FRANKLIN COUNTY. If my application is accepted, I realize that my failure to comply with these rules may result in disciplinary action subject to the discretion of the Borough of Chambersburg, Wilson College, and Franklin County Coalition for Progress, and the Pride Franklin County Steering Committee. I also understand that the Borough of Chambersburg, Wilson College, Franklin County Coalition for Progress and the Pride Franklin County Steering Committee reserves the right to approve or deny any or all applications as they deem appropriate. I, and members of my exhibit stand, agree to indemnify and hold harmless Pride Franklin County, Wilson College, and the Borough of Chambersburg and its agents from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs arising from any circumstances occurring during Pride Franklin County.

Business _____

Printed Name _____ Title _____

Signature _____ Date _____

Vendor must sign this agreement or the application will be rejected.

Pride Franklin County 2025 Vendor Form

PAYMENT METHODS

___ Credit Card - **COMPLETE THE ONLINE APPLICATION** and pay online at pridefranklincounty.org/vendors

___ Check - *Please make check payable to:* Franklin County Coalition for Progress, PO Box 1, Chambersburg, PA 17201

Business/Organization (as you wish it to appear in listings) _____

Contact name _____

Email _____ Phone _____

Street Address _____

City _____ State _____ Zip _____

Website (Facebook page URL if no website) _____

VENDOR BOOTH Note: Additional spaces are available for purchase on a first come, first served basis.
Vendor provides their own supplies (tent, tables, chairs, etc.)

Business/Org Type	Detail	Cost	Quantity	Total
Non-profit organization	10' x 10' booth space	\$30		
For-profit business	10' x 10' booth space	\$60		
Food/Beverage Vendor	space based on dimensions provided below	\$160		
<i>NOTE: NO ELECTRIC OR WATER</i>	TOTAL PAYMENT DUE			

Food/Beverage Vendors Only: Stand Type (pick one): _____ Tent _____ Self-contained Trailer

Exact Size of Tent/Trailer: _____ Length _____ Width _____ Height

IMPORTANT! *If using a food truck, include the exact height of the exhaust vent in the height measurement.*

PRODUCTS/SERVICES TO BE SOLD AND/OR DISPLAYED

Briefly describe your products/services to be sold/displayed: *(The planning committee may follow up to request a full list of products/services and prices.)*

Additional comments/space request:

I confirm the information provided in this application form is accurate and that I am authorized on behalf of this business/organization to commit to being a vendor at Pride:

Signature _____ Date _____

SUBMIT APPLICATION Submit completed form, including the signed agreements, via email to pridefranklincounty@gmail.com or mail with your payment to PO Box 1, Chambersburg, PA 17201. If you submit your application via email, please include how/when you will submit your check payment. **Application Deadline: September 10, 2025**
Questions? Email pridefranklincounty@gmail.com